|  |  |
| --- | --- |
| **Tour details** | |
| **Tour name** |  |
| **Date of commencement** |  |

Please read the Terms and Conditions before submitting this form.

|  |  |
| --- | --- |
| **Personal details (Participant 1)** | |
| **Full name (as shown on passport)** |  |
| **Postal address** |  |
|  |
|  |
| **Email address** |  |
| **Phone** |  |
| **Mobile** |  |
| **Passport number** |  |
| **Date of birth** |  |
| **I acknowledge that I have read and accept the booking Terms and Conditions (please sign here)** |  |
| **Travelling on your own?** | **YES NO** (Please circle one) |
| If you are travelling on your own a single supplement will be required unless you share with another single traveler, if there is one on your tour. Please discuss this with us when you submit your Booking Form. | |

|  |  |
| --- | --- |
| **Personal details (Participant 2)** | |
| **Full name (as shown on passport)** |  |
| **Postal address** |  |
|  |
|  |
| **Email address** |  |
| **Phone** |  |
| **Mobile** |  |
| **Passport number** |  |
| **Date of birth** |  |
| **I acknowledge that I have read and accept the booking Terms and Conditions (please sign here)** |  |

**What to do with this form**

We require a signed copy of the form. When you have completed and signed this form, please mail to us at the following address:

Viaggio Italia Travel

PO Box 1236

STAFFORD QLD 4053

Alternatively you may scan page 1 and forward it by email to [admin@viaggioitaliatravel.com.au](mailto:admin@viaggioitaliatravel.com.au).

**What happens next?**

Once we have received your completed form, we will contact you for payment of your deposit. The deposit is usually approximately 20-25% of the tour price, with the balance due 3 months prior to the commencement of your tour. We will confirm these amounts on receipt of your completed Booking Form. Receipt of your deposit confirms your booking.

**Preferred method for payment**

To make payments, our preferred methods are direct deposit or bank transfer because these come with no fees for you or for us.

Our banking details are:

Account name: Viaggio Italia Travel

BSB: 114 879

Acc Number: 424 101 518

Please use your **first name** and **surname** as the reference for the transaction.

Should you wish to pay via Visa or Mastercard, a link can be provided however a surcharge of 2.5% is payable. (Please note: this is a fee that we must pay to the bank for using these types of cards. A direct transfer to our bank account incurs no fees.)

We can also accept payment via Paypal or Transferwise, but again, please note these transactions also require a surcharge (amount payable confirmed on application).

If you have any concerns or questions regarding payments, please contact us directly and we will be happy to help.

*Viaggio Italia Travel will only use your information for the specific purposes of supporting your travel experience and will not divulge your information to any third party other than where required under Australian or European Union law. We take all reasonable and appropriate steps to protect the privacy of individuals as required by the Information Privacy Act 2009 and the Information Privacy Principles contained in that Act.*